

# ACADEMIC CALENDAR

2019-20

(Prepared as per G.U. Academic Calendar)



## TEZPUR COLLEGE, TEZPUR

A premier institution of Higher Education : ESTD-1965

Website : <http://www.tezpurcollege.com>

e-mail : [tezpurcollege.5aug1965@gmail.com](mailto:tezpurcollege.5aug1965@gmail.com)

## PERSONAL MEMORANDA

Name of the Student : .....

Class : .....

Roll No. : .....

Permanent Address with Phone Nos : .....

.....

.....

Present Address with Phone Nos : .....

.....

.....

Name of the Parents : .....

.....

Name of the Guardian : .....

.....

*A Few words from Principal*



It is a matter of immense pleasure for me to welcome you to Tezpur College, a premier institution of higher education of Brahmaputra Valley. As a seat of learning, the college has undertaken a lot of ventures to ameliorate the standard of education of the institution and to prepare the students for the days to come. Situated at the vicinity of historic 'Agnigarh', the institution has been trying its best to provide value oriented education to the learners with the guidance of well experienced teachers. The Tezpur College fraternity is committed to continue the glorious traditions of the institution with pious heart.

As a Principal of the college, I again express my sincere good will and blessings to the new comers who has taken admission in this scholastic year.

Dr. Jyoti Kamal Hazarika  
Principal





### *The Emblem of the College*

The emblem of the College enshrines a flame of light (SIKHA) placed on an open book encircled by a wheel. The name of Tezpur College is inscribed on two sides of the flame. The three golden words of Sanskrit “Vidyaya Amritam Srute’ are engraved in the bottom of the open book. The ingerent meaning is that the most desired and sweetest things “(AMRIT)”. wisdom or erudition is the greatest wealth of man. Learned men are revered by all.

The emblem of the College epitomises the dynamism progress and endless quest for knowledge. The holy flame of light symbolises peace, serenity, holiness, hope and aspiration. The book is the traditional symbol of knowledge and the wheel symbolises the dynamic movement of earth and the path of development.

## COLLEGE RULES

- i. As regards maintaining the academic discipline in the College the decision of the College administration shall be final.
- ii. For holding meeting in college campus prior permission from Principal is necessary.
- iii. All notices desired to be circulated by the Students anywhere in the College shall require the approval of the Principal.
- iv. The societies and association, shall be subject to such guidance and control as the college administration may prescribe from time to time.
- v. Only such societies and associations as have been recognised by the Principal shall be entitled to avail the facilities of the College premises.
- vi. Principal's signature over the identity card is must and shall be affixed within 15 days from the date of admission and bringing the identity card to college is compulsory for all the students.
- vii. Filled up registration forms should be submitted in the office within the stipulated time as fixed by the college office. No registration form will be received after that.
- viii. Wearing of College uniform is compulsory.  
For Girls-Light Blue Kurta and White Salwar and white Dupatta.  
Leggings not allowed  
For Boys-White Shirt and Black Pants.  
Sweater (for winter) : Black Sweater for both Boys and girls. Jeans  
Pants and jackets not allowed.
- ix. Class attendance of student should not be less than 75%.
- x. Students have to produce identity cards and admission receipt at the time of issuing library cards.
- xi. Students have to produce identity cards and admission receipt at the time of voting for students union election. Students must come in college uniform to cast vote.
- xii. The following activities of the students in the college will be treated as a serious offence. All powers for maintaining discipline are vested with the principal.
  - a. Destruction of college properties like glass, furniture, wall, fencing etc.
  - b. Misbehaviour shown towards fellow friends, teachers and employees of the College.
- xiii. Mobile phone is not allowed inside the class rooms and examination halls.

**EXAMINATION RULES**

**As per Academic Calendar :**

- i. A student failing to appear in any college examination or a part thereof on any ground shall be debarred from appearing the final examination.
- ii. Presence in all periodic assessments is compulsory.

**GIRL'S HOSTEL, TEZPUR COLLEGE : HOSTEL RULES**

1. The admitted students are to report to the superintendent before boarding for the first time.
- ii. The boarders must maintain a decent, dignified and disciplined hostel life style inside and outside the hostel and a decent dress code.
- iii. They must abide by the rules and regulations of the hostel as may be prescribed to them by the college authority, violation of which will invite strict disciplinary action amounting to expulsion from the college.
- iv. Boarders must enter hostel within the time fixed by the superintendent / warden for summer and winter season and must be present at the time of evening prayer and roll call.
- v. Visitors other than legal/local guardians are not allowed to meet the inmates of the hostel without the permission of the principal.
- vi. Ill treatment to co-boarders, cooks and other employees of the hostel will be considered as an offence.
- viii. The use of electrical equipments such as iron, heater etc. is not permitted.
- 1x. The boarders must attend their classes regularly and must appear in all internal examinations and other academic activities of the departments of the college.



- x. Disturbance of any kind during study hours is treated as serious offence.
- xi. All the boarders must abide by the mess rules prescribed by the mess committee.
- xii. Ragging in any forms is punishable.
- xiii. The boarders must apply to the superintendent in writing and obtain his permission while leaving the hostel.
- xiv. Boarders are allowed to leave the hostel for various purposes only for a day in the week fixed by the superintendent.
- xv. The students leaving for private tuition/coaching classes are to maintain a register showing the signature of their respective tutor! teacher.
- xvi. All the boarders must attend the evening prayer.
- xvii. Visiting hours **Summer- 3 P.M. - 6 p.m.**  
**Winter-2.30 P.M. - 5.00 P.M.**
- xviii. Parents must obtain permission from Superintendent, when any boarder wants to go outside the hostel for any purpose from their registered mobile on Hostel Superintendent's mobile.

#### **CANCELLATION OF SEATS**

Students failing to attend class for 15 (fifteen) days at a stretch in the first month of commencement of classes shall forfeit their seats.

Students who fail to attend their classes for a certain period of time at a STRETCH on genuine, resonable and acceptable grounds such as serious diseases or accidents and related treatment involving themselves and members of the family, death of near and dear ones, academic/sports/ cultural activities approved by the college etc. must apply in writing to the head of the institution for consideration for the period immediately after such absence. Application must be supported with testimonials/ documents wherever necessary. Even for such cases the actual attendance must not be less than 50%.

## **GOVERNING BODY, TEZPUR COLLEGE**

1. Sri Mahendra Nath Keot, President
2. Dr. Jyoti Kamal Hazarika, Principal
3. Subhash Sarmah, Vice Principal
4. Sri. Bankim Prasad Choudhury Donor Member
5. Dr. Ashok Kr. Bora, University Nominee
6. Sri Upendra Nath Sarmah, University Nominee
7. Sri. Lakhya Bijoy Das, Guardian Member
8. Sri Gita Das. Guardian Member
9. Sri Naba Kumar Sarmah, Guardian Member
10. Sri Dipam Saikia, Teacher Representative
11. Dr. Basanta Kalita, Teacher Representative
12. Sri. Lohit Ch. Nath, S.A, Representative of the office staff.
13. Sri. Brindaban Goswami, Special invitee.

### **FACULTY OF ARTS**

#### **DEPARTMENT OF ENGLISH**

1. Dr. Maniklal Bhanja, M.A. M. Phil, Phd.
2. Rita Saikia, M.A. PGDTE (Hod)
3. Barnali Konwar, M.A. MSW., M. Phil
4. Dr. Dharmendra baruah, M.A. M.Phil Ph.d
5. Gargi Sarmah, (Adhoc), M.A, M.Phil
6. Joyashree Kalta ( Adhoc) M.A.

#### **DEPARTMENT OF ASSAMESE**

1. Dr. Bharat Ch. baruah, M.A. Ph.D (HOD)
2. Mitali Saikia, M.A. (Double)
3. Himashree Hazarika, M.A. M.Phil.
4. Bornali Saikia (Adhoc), M.A.
5. Raghab Mahanta (Adhoc), M.A.

#### **DEPARTMENT OF BENGALI :**

1. Nabanita Chakraborty. M.A. (Hod)
2. Bapon Das, M.A.
3. Papri Paul, M.A.



**DEPARTMENT OF BODO :**

1. Raisumai Khaklari, M.A., (Hod)

**DEPARTMENT OF HINDI :**

1. Dr. Bedabrat Sarma, M.A. M. Phil, Ph. D (Hod)
2. Sunil Sahani, M.A.

**DEPARTMENT OF NEPALI :**

1. Kamal K. Sedai, M.A. (Hod)
2. Milan Subba, M.A.

**DEPARTMENT OF EDUCATION :**

1. Monu Gogoi, M.A. PGDMC (Hod)
2. Karuna Dutta Kalita, M.A.
3. Trishna Kakoty, M.A. B.E.d.
4. Dr. Rajlakshmi Sonowal, M.A. B.Ed. Ph.D.
5. Mallika Saikia, (Adhoc) M.A., B.Ed.

**DEPARTMENT OF ECONOMICS:**

1. Dr. Pradip Ch. Mahanta, M.A. Ph.D. (Hod)
2. Dr. Basanta Kalita, M.A. Ph.D.
3. Gita Rani Das, M.A
4. Debajit Dutta, M.A. M. Phil.
5. Dr. Arati Bharali, M.A.. Ph.D.
6. Nayan Jyoti Devi (Adhoc), M.A.

**DEPARTMENT OF GEOGRAPHY :**

1. Dipam Saikia, M.Sc. M. Phil, (Hod)
2. Jayanta Bordoloi, M.Sc. M. Phil.
3. Dr. Prakash Jyoti Saikia, M.Sc. M. Phil, Ph.D
4. Dr. Chayanika Bhuyan, M.Sc. B.Ed. M. Phil. Ph.D
5. Seema Rani Das, M.A. B.Ed.
6. Bonti Borah (Adhoc), M.Sc.

**DEPARTMENT OF HISTORY :**

1. Devi Charan Gautam, M.A. M. Phil.
2. Subhash Sarmah, M.A.
3. Rupali Daimari, M.A. (Hod)
4. Kuntal Sharma, M.A.
5. Karisma das, (Adhoc) M.A.

**DEPARTMENT OF POLITICAL SCIENCE:**

1. Dr. Pranjit Hazarika, M.A. Ph.D, Dip. in Journalism,(Hod).
2. Rahul Bania, M.A.
3. Bhanupriya Daimari, M.A., B.Ed. LL.B
4. Dr. Kisholoy Choudhury, M.A., M.Phil, LL.B. Ph.D
5. Dibya Jyoti Sarmah (Adhoc), M.A.

**DEPARTMENT OF PHILOSOPHY :**

1. Chandra Probha Khaund, M.A. B.Ed.. PGDMC (HoD)
2. Monika Goswami, M.A. B.Ed. M. Phil.
3. Trishna Rani Deka, M.A. B.Ed. M.Phil.
4. Anjali Sarmah, M.A.

**DEPARTMENT OF TOURISM AND TRAVEL  
MANAGEMENT : (VOCATIONAL SUBJECT)**

1. Ganesh Bhattarai, M.A. PGDTHM
2. Chandanjyoti Gohain, MTA., M.Pshil

**FACULTY OF COMMERCE:**

1. Nutan Patangia, M.Sc. B.Ed. PGDCA
2. Utshab Talukdar, M.Com. M.Phil.
3. Payal Das, M.Com.
4. Ram Prabesh Sahani, M.Com.
5. Kangkana Choudhury, M.Com. LLB.
6. Suchismita Paul, M.Com.
7. Vanita Gupta, M.Com.
8. Shrabana Shandilya, M.com.

**DEPARTMENT OF BUSINESS ADMINISTRATION :**

1. Dhanjit Pathak, M.B.A. M.Com, B.P.Ed.
2. Sujala Das, M.B.A.
3. Nayan Kr. Dutta, M.B.A., LL.B.
4. Rahul Borah, M.B.A.

**LIBRARY :**

1. Dr. Mitali Goswami Sarma, Librarian, MLISc. MMC.Ph.D
2. Pranjal Das, M.A. Library Asstt.

**COMPUTER EDUCATION CENTRE:**

1. Debasish Goswami

**ART & MUSIC :**

1. Binapani Devi, M. Mus

**GYMNASIUM :**

1. Tridip Borah

**SUPERINTENDENT GIRL'S HOSTEL**

1. Suchismita Paul.

**OFFICE STAFF :**

1. Lohit Ch. Nath, S.A.
2. Khanindra Kr. Deka, U.D.A.
3. Tapan Mahanta, L.D.A.
4. Lolit Ch. Kataki, L.D.A.
5. Ranjan Borah, L.D.A.
6. Pranjal Bharali, Office Assistant
7. Lalit Nath, Office Assistant
8. Juri Kakati, Office Assistant
9. Biswajit Minz.
10. Karuna Saikia, KKHSOU Study Centre.

**GRADE-IV EMPLOYEES :**

1. Ram Das, Chowkidar.
2. Ramesh Saikia, Night Chowkidar.
3. Sharmila Kalita, Lab. Bearer, Geography
4. Hemanta Kr. Adhikari, Lab Bearer, Education
5. Gangadhar Bezbaruah, Bearer.
6. Mun Borah, Bearer Library
7. Tapan Debnath
8. Jiten Nath
9. Ashok Barman
10. Prafulla Saikia (Night Chowkidar)
11. Dipjyoti Saikia
12. Rajkamal Hazarika
13. Anupam Sarmah
14. Dhanti Borah
15. Ajit Barman (Campus Cleaner)
16. Pradip Bora (Campus Cleaner)
17. Rajen Basfor (Cleaner)
18. Sonia Basfor (Cleaner)
19. Sahera Begum (Cleaner)



# ACADEMIC CALENDAR : 2019-20

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Month	Admission Schedule	Classes/Working days	Examination Schedule	Holidays	Festivals/activities to be Observed
July 19		1-6, 8-13, 15-20, 22-27, 29-31 Working days-27		1-31,- Summer Vacation 7- Sunday 14- Sunday 21- Sunday 28- Sunday	
August 19	Computer Courses Enrolment of NSS Volunteers NCC Cadets, Fine Arts and Music- Vocal	1-3, 5-10, 14, 16-17, 19, 21-23, 26-31 Workingday 22 Resumption / com- mencement of odd Semester classes		4- Sunday 11- Sunday 12,13- Id-Uz-Zuha 15- Independence day 18- Sunday 20- Tithi of Sri Sri Madhabdeb. 24- Janmastami 25- Sunday.	5- College Founda- tion day 15- Independence day 22- Dept. Freshers. 23- Fresher's Social Publication of College Magazine.

# ACADEMIC CALENDAR : 2017-18

ACADEMIC CALENDAR : 2019-20

Month	Admission Schedule	Classes/Working days	Examination Schedule	Holidays	Festivals/activities to be Observed
Sept. 19	Computer Courses.	2-7, 9-14, 16-21, 23-28-30, Working days- 25.	3rd week - Sessional Examinations should be conducted during the class period without affecting the normal class routine.	1- Sunday, Tithi of Sri Sri Sankardeb. 8- Sunday 15- Sunday 22- Sunday 29- Sunday	1- Tithi of Sri Sri Sankardeb. 6- T.C.T.U. Elec- tion. 7- T.C.T.U. Election counting.
October 19		1,3-4, 14-17 19, 21-26, 29-31 Working days -17		2- Birthday of Mahanta Gandhi. 5-13- Durga Puja, Lakshmi Puja, Janmotsav of Srimanta Sankardeb. 18- Kati Bihu. 20- Sunday. 27-28 - Kali puja, Dewali	Field Trip (Subject Specific), if any, is to be completed during this period. 26- Fateha E-Dwaz daham

# ACADEMIC CALENDAR : 2019-20

ACADEMIC CALENDAR : 2019-20

Month	Admission Schedule	Classes/Working days	Examination Schedule	Holidays	Festivals/activities to be Observed
Nov. 19		1-2, 4-9, 11 13-16, 18-23, 25-30 Working days - 25	6-20- Odd Semester Practical Examinations. 21-Nov-15 Dec. Odd Semester theory Examinations.	3- Sunday 10- Sunday 12- Guru Nanak's birthday. 17- Sunday 24 - Sunday, Lachit Divas.	
Dec 19		3-7, 9-14, 16-21, 23-24 26-28, 30-31 Working days - 24 16- Commencement of Even semester classes.	Odd Semester theory Examinations.	1- Sunday 2- Asom Divas (Suka-Pha-Divas) 8- Sunday 15- Sunday 22- Sunday 25- Christmas Day 29- Sunday 23rd Dec'19 - 16 January'20 - Winter Vacation.	



## ACADEMIC CALENDAR : 2019-20

Month	Admission Schedule	Classes/Working days	Examination Schedule	Holidays	Festivals/activities to be Observed
January 20	Admission of II, IV and VI Semester	1-4, 6-11 16-18, 20-25 27-29, 31, Working days -23		5- Sunday 12- Sunday 13-15- Magh Bihu 19- Sunday 26- Sunday, Republic day 30- Saraswati Puja	26- Republic day 30- Saraswati Puja College week be held on last week of the Month.
February 20		1,3-8, 10-15 17-20,22,24-29. Working days - 24	H.S II Final Examination	2- Sunday. 9- Sunday 16- Sunday 21- Friday, Sivaratri 23 - Sunday.	

# ACADEMIC CALENDAR : 2017-18

ACADEMIC CALENDAR : 2017-18

Month	Admission Schedule	Classes/Working days	Examination Schedule	Holidays	Festivals/activities to be Observed
March 20		2-7, 10-14 23-28 30-31 Working days -25	H.S. Final Examination. H.S. I Examination. 3rd week- sessional Examina- tions.	1- Sunday 8- Sunday 9-Monday, Dol Jatra. 15- Sunday 22- Sunday 29- Sunday	
April 20		1-4, 6-9, 11, 16-18, 20-25 27-30 Working days - 22	21- Even Semester Practical Examinations.	5-Sunday 10- Good Friday 12- Sunday 13-15- Bohag Bihu 19- Sunday 26 - Sunday	

## ACADEMIC CALENDAR : 2019-20

Month	Admission Schedule	Classes/Working days	Examination Schedule	Holidays	Festivals/activities to be Observed
May 20	Admission of H.S. II <sup>nd</sup> year	2,4 -9, 11-16, 18, 21-23, 25-30 Working days -22	7 May , Even Semester theory Examinations.	1- May day. 3- Sunday 7- Budha Purnima 10- Sunday. 17- Sunday. 24- Sunday 25-26- Id-Ul-Fita. 31- Sunday.	
June 20	H.S. 1 <sup>st</sup> year B.A., B.Com. I, III and V Semester.	1-6, 8-13 15-20, 22-27 29-30. Working days - 26- 1-Commencement of III and V Semester of Classes. I Semester classes commence within 5 days of completion of admis- sion process.		7- Sunday 14- Sunday 21- Sunday 28- Sunday.	



## ACADEMIC CALENDAR : 2019-20

### Salient features

1. Summer Vacation: 1st July/2019 to 31 July 2019 Semester break : 23 Dec. 2019 to 16th 2020.
2. Admission to 1st Semester TDC Classes be completed by 30 June 2019.
3. The classes of odd semester be commenced from 1st of June 2019.
4. Education field trip shall be arranged in the month of October/2019.
5. Annual college week shall be held in the last week of Jan- 2020.
6. Student's Union Election of the College be held within 2 months of completion of admission.
7. Sessional Exam. (for odd Semesters) to be completes before Puja Holidays.
8. End Semester Exam (for odd Semesters) to be completed by 23rd Dec 2019 will be followed by 15 days evaluation period upto 31st Dec. 2019.
9. Declaration of End Semesters (for odd Semesters) examination results be given within 45 days from the date of last examination day.
10. Publication of College Magazine will be made on Freshers Social.
11. Commencement of even Semesters classes will be from 16th January 2020.
12. Sessional Examination (for even Semester) be completed by 3rd week of march, 2020.
13. Sessional Examination (for even Semesters) be completed by 30th May/2020 will be followed by 15 days evaluation period.
14. Declaration of end semester (for even Semesters) Examination results be given within 45 days from the date of last examination day.
15. The college organize activities such as Seminar/Group Discussion etc. for, the students and for the teachers suitably during the year.
16. Orientation programmes for teachers, employees of the College will be organized conveniently in the college for academic review, and the report will be ubmitted to the University by 2nd half of January/2020.
17. The sessional examinations in the college are designed in such a way that the other normal classes are runing smoothly.

Note : (1) In the event of any change in the Holidays mentioned in the Academic calendar. The University holiday list be followed.

### Summery

Odd Semester (June-15th Dec)		Even Semester (Dec.16-May)	
Class Days	---	95	82
Election/College Week/			
Observed day	---	6	5
End Semester Exam	---	25	25
Holidays/including	---	72	56
Sundays/Summer/			
Winter Vacation			
		198	168

**Gauhati University, TDC Semester System  
(Important Point)**

**Regulation**

1. There will be six semesters covering 03 years.
2. More weightage is given to internal assessment  
Internal assessment/evaluation - 20%  
External (end semester) evaluation = 80%
3. There shall be at least one sessional exam, in each semester.
4. There is provision for 'Repeat' of any may be allowed for 'Betterment' of marks in one paper of 5th semester provided the student requires less than 45% of marks in that paper.

**6. Syllabus :****(a) Major :**

Sem.	Course	Total Marks	Credit	Total Credit
1st	1st Major	200	6	
1st	Subsidiary	75	6	
2nd	Subsidiary	75	6	
	English-I	75	4	32
2nd	Major	200	16	
1st	Subsidiary	75	6	
2nd	Subsidiary	75	6	
	English-II	50	4	32
3rd	Major	200	16	
1st	Subsidiary	100	8	
2nd	Subsidiary	100	8	
	Env-Study-I	50	4	36
4th	Major	200	16	
1st	Subsidiary	100	8	
2nd	Subsidiary	100	8	
	Env.Study-II	50	4	36
5th	Major	450		36
6th	Major	450		36

**Grand total 2600 marks****Credit = 208**

**(b) General :**

Sem.	Course	Total Marks	Credit	Total Credit
1st	1st Elective	75	6	
	2nd Elective	75	6	22
	3rd Elective	75	6	
	English-I	75	6	22
2nd	1st Elective	75	6	
	2nd Elective	75	6	
	3rd Elective	75	6	
	English-II	50	4	22
3rd	1st Elective	100	8	
	2nd Elective	100	8	
	3rd Elective	100	8	
4th	Env. Studies-I	50	4	28
	1st Elective	100	8	
	2nd Elective	100	8	
	3rd Elective	100	8	
5th	Env. Studies-II	50	4	28
	1st Elective	200	16	
6th	2nd elective	200	16	32
	1st Elective	200	16	
	2nd Elective	200	16	32

**Grand Total = 2050 marks****Credit= 164**



In the six semester there must be atleast one paper where the student are given opportunity to apply their knowledge. The course may be designed that student creativity is encouraged. This could be a small academic project, an advanced level practical work. Every on a topic field survey work or any other work which may induce creativity in the student.

### **Evaluation / examination :**

1. Examination work shall be compulsory for all teachers.
2. The teacher concerned have been entrusted for internal evaluation.
3. The detailed guideline for internal evaluation have been given.
4. There shall be a cluster of colleges as evaluation zone and all the major College will have evaluation zone.
5. The Principals of the colleges shall be responsible for timely evaluation of answer scripts.
6. The existing spot evaluation system will continue.

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**Printed at : Kashi Block Industry (Press), Tezpur  
M- 8724831851, 9401139418**